QUALITY ENHANCEMENT CELL
UNIVERSITY OF HARIPUR
KHYBER PAKHTUNKHWA
Phone: 0995 920637 Email: qec@uoh.edu.pk
Website: www.uoh.edu.pk

Check List for Student File

Maintaining the Student File of each Student is compulsory for all Graduate Students in the Department. It should have complete record of each Student. The Student File check list must contain the following documents.

Name of the Student:				
Degree Name/Title:				
Registration No:				
S No	**Name of Documents Attached**	**Yes**	**No**	**N/A**
1	Admission Form + Documents			
2	Admission Committee Approval/Signature on form			
3	GAT Result/ UOH Test Result			
4	Research Proposal			
5	Consent Letter (Supervisor and Student)			
6	Admission Offer Letter			
7	Semester wise Transcripts			
8	Result of Comprehensive Examination			
9	Synopsis Defense			
10	GRC (Approval of Synopsis)			
11	ASRB Approval of Synopsis (Copy of Synopsis)			
12	Progress Report Semester wise			
13	Thesis Defense			
14	Thesis Approval from GRC			
15	Submission of Thesis for External Evaluation			
16	Annotative Compliance Report			
17	Published Research Article			
18	Plagiarism Certificate			
19	Public Defense, Viva Notification and Result			
20	Clearance			
21	Degree Notification			