GUIDELINES FOR STUDENTS APPEARING IN THE FINAL ONLINE EXAMINATION SESSION (SPRING 2020) BS & MASTER LEVEL PROGRAMS THE UNIVERITY OF HARIPUR

1. BEFORE TEST:

- Please check your date sheet and note it in advance
- It is very important that you change the default password allotted to you so that your account can not be misused
- Make sure that you have a stable power and a good internet connection available to you to attempt the examination

2. ABOUT THE TEST

The exam will be MCQ-based with a total time of 75 minutes. There will be a total of 50 MCQs appearing one by with an average time for 1.5 minutes for each MCQ, however the distribution of available time is up to the candidate. A student will be able to submit the MCQ as soon as he/she marks the correct option. The time saved in submitting the less time-consuming responses can be used for responding to relatively more time-consuming questions.

For each test a total time slot of four hours has been made available after which the login will not be possible for that test. The students are advised to start the test as soon as their time starts.

3. HOW TO GET TO THE TEST

1. Visit UOH Website and Click LMS Portal
2. Click Student Portal
3. Enter your user name (Roll No) & Password
4. On Menu click Exams and then Exam Schedules
5. You will see schedules for "Terminal Exam> Online Quiz" for all registered course
6. For Active Exam Status on Exam Day click on details
7. Your Exam will be started.

Fig1: Visit UOH Website & Click LMS

Fig2: Access Student Portal

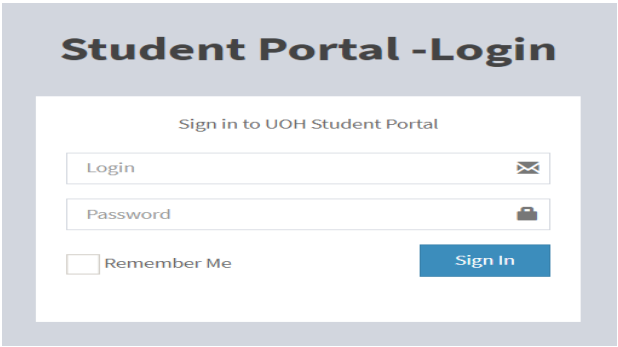

Fig 3: Login Student Portal

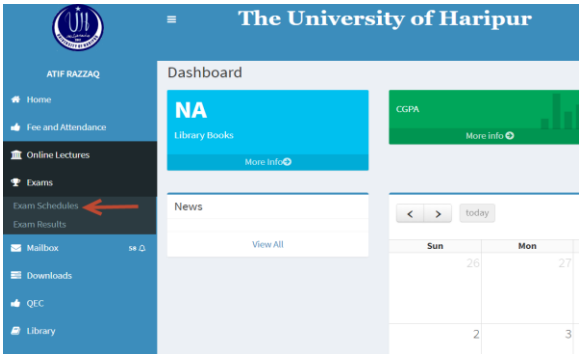

Fig 4: Access Exam Schedule

7	Introduction to Management	Terminal Exam> Online Quiz	8/15/2020 11:00:00 AM	Inactive	Details
8	Business Mathematics	Terminal Exam> Online Quiz	8/14/2020 11:00:00 AM	Inactive	Details
9	Contemporary World	Terminal Exam> Online Quiz	8/13/2020 11:00:00 AM	Inactive	Details
10	Psychology	Terminal Exam> Online Quiz	8/12/2020 11:00:00 AM	Inactive	Details
11	Arabic-I	Terminal Exam> Online Quiz	8/11/2020 11:00:00 AM	Inactive	Details
12	Freshman English-II	Terminal Exam> Online Quiz	8/10/2020 11:00:00 AM	Inactive	Details

Fig 5: Access Exam for particular course on exam date and click details if schedule active

4. DEPARTMENT WISE SLOT FOR EXAM

S.No	Slots	Department	Remarks
1	**0700 AM ~ 1100 AM**	1. Department of Information Technology	
2	**1100AM ~ 0300 PM**	1. Department of Management Science 2. Department of Medical Lab Technology	
3	**0300 PM ~ 0700 PM**	1. Department of Psychology 2. Department of Microbiology 3. Department of Agricultural Sciences	
4	**0700 PM ~ 1100PM**	1. Department of Earth Sciences 2. Department of Forestry Wildlife Mgt 3. Department of Ecomics 4. Department of Pure and Applied Math's 5. Department of Education 6. Department of Islamic Studies 7. Allied Section 8. Department of Environmental Sciences 9. Department of Public Health & Nutrition	

5. WHAT IF THE THINGS GO WRONG?

In case of a power failure, internet issue, or any other access problem, please don't panic! You are allowed to reconnect within the allotted four hour time (the total test time will still be 75 minutes) and you will rejoin the test at the point where connection was terminated. However if the four-hour session time has expired then please don't try to login. The access will not be available then. In all such cases you must report to your HOD concerned to arrange a makeup exam which will be conducted after the end of exam schedule. The make-up test will be arranged as in-class examination.

6. FOR ASSISTANCE

Please call at Dte of IT Services **0995615194 / 0995615680**

Or email at **ithelpdesk@uoh.edu.pk**