Tender Documents

Marble Work at The University of Haripur

UOH-ADV#78/2022

University of Haripur

Restoring Hope; Building Community

TENDER DOCUMENT FOR MARBLE WORK AT UNIVERSITY OF HARIPUR

Bids shall be opened on August 03, 2022 at 11:30 A.M in the office of Director Works, The University of Haripur, Off-Hattar Road, Haripur

Name of Dealer/Contractor/Company _____
(Block Letter)

_____

Address (Block Letter): _____

_____

Telephone No:

_____

Fax No:

_____

E-mail:

_____

Signature &Seal

Tender fee of Rs. 2000/-(Non-Refundable) vide Demand Drat/Pay Order No:_____date_____

Earnest Money of Rs._____(Refundable) vide Demand Draft/Pay Order No:_____ Date_____

Date of Bid Submission 03 - 08 – 2022

MARBLE WORK AT UNIVERSITY OF HARIPUR

Tender No	No.UOH/Adv/78 -2022
Bidding Procedure	Open Competitive Bidding (Single Stage One Envelop) as per KPPRA's rules14-2a (Competitive Bidding as a principal method), 2014
Stationery Charges	Rs.2, 000/- in form of DD/Pay Order in Favor of Treasurer, The University of Haripur. In case of Tender Document is downloaded from University of Haripur website (www.uoh.edu.pk) it should be submitted along with Pay Order/Demand Draft of Rs. 2,000/-. **No bid will be accepted without tender document fee.**
Earnest Money	Earnest money at a rate of 2% (refundable) of total bid price shall be submitted from the account of firm/bidder/contractors who submits the bid. (Will be attached with financial bid) in the form of Call Deposit Receipt in favor of Treasurer, The University of Haripur).
Submission	Bids shall be submitted latest by August 03 , 2022 at 11:30 A.M in Director Works office through currier/postal service.
Opening	Bids shall be opened on August 03, 2022 at 11:30 A.M in the Office of Director Works.

Note: Tender notice is also available on the University of Haripur website (www.uoh.edu.pk) as well as on KPPRA's website (www.kppra.gov.pk)

ELIGIBILITY CRITERIA

Bidders/Firms/Company must fulfill the following basic eligibility criteria without which their bids shall not processed.

Table No.1 Basic Eligibility Criteria

S.No	Description	Remarks
1.	Valid Company/Firm Registration Certificate with PEC	Mandatory
2.	Valid Income Tax Registration (NTN)	Mandatory
3.	Valid General Sales Tax Registration (having FBR active status on the date of proposal submission)	Mandatory
4.	Valid Company/Firm Registration Certificate with Khyber Pukhtoonkhwa Procurement Authority (KPPRA)	Mandatory
5.	Submission of undertaking on legal valid and attested stamp paper mentioning 1. The firm is not blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan. 2. The firm/company has not provided the equipment less than the quoted price in any other Govt/Public Sector Organization. In full compliance of the execution schedule and delivery period mentioned in tender documents.	Mandatory
6.	Submission of bid security at a rate of 2% in the shape of CDR in the name of Treasurer, The University of Haripur	Mandatory
7.	Cost of quoted prices in PKR inclusive of all kinds of applicable taxes, duties and delivery charges.	Mandatory

Note: Documents regarding “Eligibility Criteria” should be enclosed with the Bids. Bids of only eligible firms shall be considered for further consideration.

Advertisement: UOH/ADV/78-2022

THE UNIVERSITY OF HARIPUR

TENDER NOTICE

Sealed Bids/quotations are invited from reputed firms/companies (Local/Non-Local), registered with FBR, having active tax payer status for ***Marble Work at The University of Haripur.***

Terms and Conditions:

- The Detailed specifications along with terms & conditions have been set forth in the Tender Document, which is available in the Office of the Director Works, The University of Haripur, on Payment of Rs. 2000/- Non-Refundable (Stationary Charges) in the form of Bank Draft/Pay Order in favor of Treasurer, The University of Haripur.
- In case of Tender documents downloaded from University's website (**www.uoh.edu.pk**) should be submitted along with pay order/demand draft of Rs. 2000/- (stationary Charges). No bid will be accepted without Stationary Charges.
- The Bid Security @ 2% (Refundable) of total bid price shall be submitted from the account of firm/bidder/contractors who submit the bid. Will be attached with financial bid in the form of Call Deposit Receipt in favor of **Treasurer, The University of Haripur.**
- The Tender should reach this office by **11:30 am** on **03/08/2022**. Technical and Financial bids will be opened on the same day at **11:30 am**, in the office of Director Works.
- Quotation/Bid must be submitted through Courier/ Postal Service. No quotation /Bid will be received by hand and receipt after due date & time.
- Incomplete documents/conditional/telegraphic applications in view of mandatory required documents shall not be entertained, be rejected and will not be considered for works. Any concealment about the information/details mentioned in the applications will result in disqualification of the Firm /Contractor.
- In case of bid/rate quoted by the bidder more than 10% below on engineer estimate, the additional bid security shall be sought from the successful bidder as per KPPRA notification S.R.O(14) Vol:1-24/2021-22:
- No premium will be given on Non-Scheduled items (NSI).
- The University reserves the right to accept or reject any or all bids as per KPPRA's and PPRA's rules.

Director Works

The University of Haripur, Hattar Road Haripur

Office :0995-920633

GENERAL AND SPECIFIC CONDITION FOR TENDER

1. General

- All Quotations should reach the undersigned within due date as specified in the advertisement through registered post.
- The submission of quotations by hand is not acceptable. Bidders are bound to submit complete form issued by The University of Haripur with stamp and signature on each page and quotes rates of items in column mentioned (it may be for one item or all items) along with bid.
- Tenders must be enclosed in a properly sealed envelope. Any cutting/ correction in bid will make quotation invalid.
- Tenders' forms shall be filled in ink or typed. No tender filled in pencil shall be considered.
- The tenderer shall sign and stamp the tender form at each page. (Both side of page)
- Rates shall be written both in words and figures. There should not be errors and / or overwriting. Corrections if any should be made clearly and initiated with dates.
- In case of quoting alternate prices, separate tender shall be purchased.
- The bidder shall mention validity of offer, terms of payment, guarantee/warranty period and schedule of delivery.
- Supply order/ contract will be issued subject to the availability of funds as well as subject to Transfer from Funding agency.
- The contractor shall notify forth in written form to The University of Haripur with any change in the constitution of the firm, etc. and such change shall not relieve any former member of the firm, etc., from any liability under the contract.
- The contractor, in respect of the contract, shall accept no new partner/ partners in the firm unless he / they agree to abide by all its terms, conditions and deposits with the University of Haripur a written agreement to this affect. The contractor's receipt for acknowledgement or that of any partners subsequently accepted as above shall bind all of them.
- The contractor shall not assign or sub-let his contract or any substantial part thereof to any other agency.
- The University of Haripur reserves the right to accept any tender not necessarily the lowest, reject any tender without assigning any reasons and accept tender for all or anyone or more of the articles for which tenderer has been given or distribute items of stores to more than one firm/ supplier.
- The evaluation will be based on the comparison of rates being offered in PKR against given specifications.

2. BID price

- The Bidder shall indicate in his offer, the unit price and total Bid prices in Pak Rupees.
- Taxes levied by the government, if any, shall be paid by the bidder and must be included in the quoted prices.

- In case of items supplied from local stock, sales Tax and Income Tax will be deducted from the supplier's bill as per government rules. GST will be refunded subject to the provision of Sale Tax invoice.

3. BID validity

- The Bid will remain valid and open for acceptance for a period of 90 days from the specified date of opening or closing of financial year on the case may be.

4. Earnest Money

- The Quotation must be accompanied with a call deposit of 2% of the local quoted prices with their offer in the form of demand draft/pay order in favor of "Additional Treasurer, University of Haripur", (refundable).
- The earnest money shall be denominated in Pakistani rupees and shall be in the form of demand draft, pay order or call deposit, issued by Pakistani bank or branch of a foreign bank, operating in Pakistan,
- The earnest money may be forfeited in the following cases:
- When tenderer withdraws or modifies the offer, after opening of tender but before acceptance of tender,
- When tenderer does not execute the agreement if any, prescribed within the specified time.

5. Dead Line for submission of Bids

All Bids must reach on or before the prescribed date line during the office hours.

6. Late BIDS: Late bids will not be entertained and returned unopened to the Bidder.

7. Canvassing: Counseling or canvassing staff or elected representatives by any Tenderer will become liable to disqualification.

8. Performance Security

8.1 10% of total bid work order value in PKR shall be retained by the Procuring Agency **(**PA) as performance security.

8.2 The performance security shall be returned to bidder after one year of successful completion of the project.

9. Mode of Payment

Payment shall be made in the form of cheque following inspection of the work done in accordance with the stated specifications.

10. Advance Payment

No advance payment will be made. Payments will be made subject to the clearance of account and audit cells.

11. Conforming Tender

A conforming tender is defined as follows:

- It is submitted on time.
- It is lodged at the nominated place.
- All required forms are completed.
- Documents are properly signed.
- It complies with the tender conditions.
- There are no commercial and contractual qualifications to the tender.
- A non-conforming tender is one, which does not satisfy the above requirements and it may be rejected.

12. Disqualification of Tender

The tenderer shall observe all relevant statutory and legal requirements when complete the tender. Any Tender engaged in forgery, misinterpretation of facts, corrupt facts, false data or other collusion with other tenderers shall be disqualified from tendering and subsequently his CDR be confiscated.

13. Forfeiture of Bid Security

The bid security may be forfeited if the bidder with draws the bid during the period of its validity or if the successful bidder fails to accept the purchase order / sign the contract or fails to remit performance guarantee within the respective due date or if the bidder has submitted the forged documents.

14. Delay in Assignment

In case of extension in the delivery period, the recovery shall be made on the basis of following percentages of value of goods stores / work completion which the tenderer has failed to supply / complete the work.

14.1. Conditions with Percentage

a. Delay up to one fourth period of the prescribed delivery period. **2.5 %**

b. Delay exceeding one fourth but not exceeding half of the prescribed period. **5.0 %**

c. Delay exceeding half but not exceeding three fourth of the prescribed period. **7.5 %**

d. Delay exceeding three fourth of the prescribed period. **10.0 %**

15. The security money shall be refunded after one year completion of project and by inspection of assignment by the Works Committee.

LIST OF RECOMMENDED MANUFACTURERS

The manufacturer references provided here below are indicative of minimum quality and specifications 'required for such materials. Any other manufacturer items having at least the same quality and specifications are acceptable subject to the approval of the Employer/Engineer).

The Contractor should note that only material from those manufacturers specified in the list of recommended manufacturers shall bet allowed to be used on this Project. The Contractor shall submit literature/catalogue/samples etc. of all the items from each of the specified manufacturer to the Engineer who shall then decide and approve the sample and the manufacturer. Where the item involves any finishes such as Marbles, external coatings, etc. The Contractor shall erect mock-up samples of the specified manufacturers for the selection and approval of the Engineer.

The responsibility lies with the Contractor for establishing the genuineness of any material/product/item for its make and origin as specified below:

S.No	Item	Number	Manufacturer(s) / Supplier(s)
1.	Marble	i.	Best quality locally available as approved by the engineer

Name of Work ⟶ MARBLE WORK AT THE UNIVERSITY OF HARIPUR

Tender Cost: Rs.	**1.926 Million**
Earnest Money of E/Cost:	**2%**
Completion Period:	**1 Month** After issuing work order

NAME OF PROJECT: MARBLE WORK AT THE UNIVERSITY OF HARIPUR				
GENERAL ABSTRACT OF BID COST				
S.N	**Description**	**BOQ Cost Rs.**	**Contractor % Above / Below / At-Par**	**Contractor Bid Cost Rs.**
1	**Scheduled Item MRS-2022**	**1,926,836.80**		
GRAND TOTAL COST		**1,926,836.80**		

Total Bid Amount in Words:_____

Sign & Seal of the Bidder: _____

Project	MARBLE WORK AT THE UNIVERSITY OF HARIPUR

BILL OF QUANTITIES (BOQ)

Sr.#	MRS-2022	Description	Unit	Qty	Rate	Amount
1	04-46	Dismantling glazed or accoustics tiles etc	m2	980.00	267.92	262,561.60
2	10-26-b-iii	Provide & lay marble fine dressed stone flooring on surface in white cement complete: 3/4" thick 12 x 12 Sunny Grey Marble				
		Academic Block I	m2	980.00	1,698.24	1,664,275.20
			Total Amount			1,926,836.80

Name of Authorized Person: _____

Signature of Authorized Person : _____

Date: _____

Official Stamp/Seal:

UNDERTAKING

I have read the terms and conditions thoroughly regarding "Tender dated_____, I hereby undertake to abide by these terms & conditions in letter and in true spirit.

Signature:_____

Name of Authorize Person: _____

Seal: