TenderDocuments

Providing and Fixing of Tuff Tiles at University of Haripur

UOH/ADV/64-2021

University of Haripur

Restoring Hope; Building Community

Technical Bid shall be opened on August 25, 2021 at 11:30 A.M and financial bid shall be opened on September 10,2021 at 11:30 A.M in the office of Convener, Procurement Committee for Works, The University of Haripur, Off-Hattar Road, Haripur

Name of Dealer/Contractor/Company _____
(Block Letter)

_____

Address (Block Letter): _____

_____

Telephone No:

_____

Fax No:

_____

E-mail:

_____

Signature &Seal

Tender fee of Rs. 2000/-(Non-Refundable) vide Demand Drat/Pay Order No:_____date_____

Earnest Money of Rs._____(Refundable) vide Demand Draft/Pay Order No:_____ Date_____

Date of Bid Submission:

Providing and Fixing of Tuff Tiles at University of Haripur

Tender No	No.UOH/Adv/64-2021
Bidding Procedure	Open Competitive Bidding (Single Stage Two Envelop) as per KPPRA's rules, 2014
Stationery Charges	Rs.2, 000/- in form of DD/Pay Order in Favor of Additional Treasurer, The University of Haripur. In case of Tender Document is downloaded from University of Haripur website (www.uoh.edu.pk) it should be submitted along with Pay Order/Demand Draft of Rs. 2,000/-. **No bid will be accepted without tender document fee.**
Earnest Money	Earnest money at a rate of 2% (refundable) of total bid price shall be submitted from the account of firm/bidder/contractors who submits the bid. (Will be attached with Financial bid) in the form of Call Deposit Receipt in favor of Additional Treasurer, The University of Haripur).
Submission	Bids shall be submitted latest by August 25, 2021 at 11:00 A.M in Additional Director Works Office through currier/postal service.
Opening	Opening of Technical Bids on at August 25, 2021 11:30AM Opening of Financial Bids on September 10, 2021 at 11:30 AM

Note: Tender notice is also available on the University of Haripur website (www.uoh.edu.pk) as well as on KPPRA's website (www.kppra.gov.pk)

ELIGIBILITY CRITERIA

Bidders/Firms/Company must fulfill the following eligibility criteria.

S.No	Description	Remarks
1	Valid Company/Firm Registration with Pakistan Engineering Council (PEC) category at least C-5 and above	Mandatory
2	Valid KPPRA Registration	Mandatory
3	Valid Income Tax Registration (NTN)	Mandatory
4	Valid General Sales Tax Registration (having FBR active status on the date of proposal submission)	Mandatory
5	Submission of undertaking on legal valid and attest stamp paper that the firm/company is not blacklisted by any of the provincial or federal government organization anywhere in Pakistan	Mandatory
6	Project completion timeframe (maximum of 07 weeks following issuance of work order)	Mandatory
7	Submission of bid security at a rate of 2% in the shape of DD/Pay Order in the name of Treasurer, The University of Haripur	Mandatory
8	Cost of quoted prices shall be PKR and will be inclusive of all applicable taxes, duties and delivery charges.	Mandatory
9	Any other information	

Note: Documents regarding “Eligibility Criteria” should be enclosed with the Bids. Bids of only eligible firms shall be considered for further consideration.

DETAILED EVALUATION

After the initial screening of all applicants, a detailed evaluation of the applicants shall be undertaken using the following criteria based on the scoring system as follows:

Clause	Category	Points	
		Maximum	Minimum
1	General Experience	35	17.5
2	Equipment Capabilities	30	15
3	Financial Soundness	35	17.5
	Total	100	50

Note: To technically qualify for the next stage i.e., opening of the financial bids, a bidder must secure at least 50% marks in each category and overall, 70% marks. All type of Government taxes / duties will be recoverable from the successful Contractors / firms.

CRITERIA FOR DETAILED EVALUATION

Detailed evaluation criteria are as below: -

1 General Experience

Experience for Projects Completed will be evaluated on the basis of the following points:

(Information regarding similar / comparable projects completed is to be supported by documents such as Taking over / Completion Certificate, Maintenance / Defects Liability Certificate and any other relevant document).

1	GENERAL EXPERIENCE:		
S#	**Description**	**Marks Assigned**	**Explanation for marks to be awarded**
1	Building Projects of similar nature & complexity in-hand having cost 10 million or more. Work order issued by the client must be provided.	15	• 8 Marks are given if the contractor has 3 projects of similar nature in-hand during the last 3 years. • For less than 3 projects in-hand use the following weightage. 8 x (A/3) • For more than 3 projects but less than 6 projects in-hand use the following weightage. 8+ (A/6) x 2 • A = No of projects of similar nature in-hand during the last 3 years • Full Marks are given in case of 6 projects or more.
2	General Projects completed in the last 5 years having cost 10 million or more. Work order issued by the client must be provided.	10	• 3 Marks are given if the contractor has completed at least 3 projects of similar nature in the last 5 years. • For less than 3 projects completed use the following weightage. 3 x (A/3) • For more than 3 projects but less than 6 projects completed use the following weightage. 3+ (A/6) x 2 • A = No of general projects Completed in the last 5 years • Full Marks are given in case of 6 projects or more.
3	General Projects in-hand having cost 10 million or more. Work order issued by the client must be provided.	10	• 3 Marks are given if the contractor has 3 general projects in-hand. • For less than 3 projects in-hand use the following weightage. 3 x (A/3) • For more than 3 projects but less than 6 projects in-hand use the following weightage. 3+ (A/6) x 2 • A = No of general projects in-hand during the last 3 years • Full Marks are given in case of 6 projects or more.
Total Marks Allocated:		**35**	**----**

2. Equipment Capabilities

Credit Marks shall be granted on the basic of the following criteria for various kind of equipment relevant for the Project:

2	EQUIPMENT CAPABILITIES:		
S#	**Description**	**Marks Assigned**	**Explanation for marks to be awarded**
1	Concrete Mixer Machine = 1 No's	10	
2	Hand Roller/ Compactor = 1 No's	5	
3	Water Tankers = 1 No's	5	
4	Excavator = 1 No	5	
5	Trucks /trolly = 2 No's	5	
	Total Marks Allocated: *A stamp paper duly attested by an oath commissioner to the effect that the above items are available with the contractor/ firm/company & can be inspected by the committee at any stage.*	**30**	

3. Financial Soundness

Financial Tendering Capability of an applicant will be taken as follows:

3	FINANCIAL SOUNDNESS		
S#	**Description**	**Marks Assigned**	**Explanation for marks to be awarded**
1	Available Bank Credit Line	15	• 5 Marks are given if the available bank credit line limit is equal to 10 Million. • For limit, less than 10 Million, use the following weightage 5 x (A/10) • For the limit more than 10 million but less than 20 million use following weightage 5 + (A/20) x 2 A= Available Bank Credit Line Limit Full Marks are given in case of limit is 20 million or more.
2	Working Capital in the last 3 Years Original Bank Statement for the last One Year with Three Years Income Tax Returns should be provided.	15	• 6 Marks are given if the available average working capital for the last three years is equal to 20 Million. • For the capital less than 20 Million use following weightage 6 x (A/20) • For the capital more than 20 million but less than 30 million use following weightage 6+ (A/30) x 2 A= Average working capital in the last three years. Full Marks are given incase of limit is 20 million or more.

3	Blacklisting from any agency	05	• In case the firm is blacklisting, no marks will be given. And 5 points will be added in case the affidavit by the company that it has not been backlisted is attached.
Total Marks Allocated:		**35**	

CRITERIA FOR TECHNICAL & FINANCIAL PROPOSAL

For Quality cum Cost Based Selection

The financial proposals of the contractors scoring more than 70%, on the basis of evaluation of technical proposals shall be opened in the presence of the representatives of those firms, who shall be invited for the financial opening. The Client shall inform the date, time and address for opening financial proposals as indicated in the NIT. The total cost shall be publicly announced to the attending representatives of the firms.

The financial scores of the proposals shall be computed as follows:

$$Sf = \frac{100 \times Fm}{F}$$

(Fm = lowest financial proposal)

(F = amount of specific financial proposal)

Proposals, in the quality cum cost-based selection shall finally be ranked according to their combined technical (St) and financial (Sf) scores using the weights (T- the weight given to the technical proposal, P = the weight given to the financial proposal; and T+P=100%)

$$S = St \times T\% + Sf \times P\%$$

The weights given to the Technical and Financial Proposals are: -

1) Technical: T = 60%
2) Financial: P = 40%

Advertisement: UOH/ADV/64-2021

THE UNIVERSITY OF HARIPUR

TENDER NOTICE

Sealed Bids/quotations are invited from reputed firms/companies (Local/Non-Local), registered with FBR, having active tax payer status for Providing and Fixing of Tuff Tiles at University of Haripur.

S.No	NAME OF WORK	PEC REG# for the Year 2020/21	Engineer Estimated Cost	Bid Security (Rs)	Last date & time for Submission of Technical & Financial Bid
01	Providing and Fixing of Tuff Tiles at University of Haripur	**C-5 or Above**	7.240 Million	2 % CDR on Estimated Cost	Submission of Technical and Financial Bids latest by **25/ 08 /2021** at **11:00 AM** Opening of Technical Bid on **same date** at **11;30AM** Opening of Financial Bid on **10/09/2021** at **11:30 AM**

The subject tender shall be processed in accordance with Rules 14-2b (Single stage two envelop bidding method) of Khyber Public Procurement Rules 2014 of KPPRA as per standard PEC guidelines.

The detailed tender documents can be downloaded from the University's official website (www.uoh.edu.pk). The tender documents (Complete in all respect) shall be submitted to the office of the Additional Director Works, latest by **August 25 , 2021 at 11.00 am.** Along with tender fee of Rs. 2000/- in the form of pay order/demand draft in favor of Treasurer-The University of Haripur.

Technical Bids will be opened on **same date at 11;30** am in the Committee Room of Additional Director Works Office whereas Financial Bids will be opened on **September 10, 2021 at 11:30 am**, /after completion of Technical Evaluation.

Bid must be submitted through Courier/Postal Service. **No Bid will be received by hand and receipt after due date & time**. The bid security shall be attached with financial Bids.

Terms and Conditions: -

The prospective firms/contractor shall provide:

1. Valid registration with PEC (in relevant category or above with relevant specialization codes), FBR and Provincial Revenue Authority (KPRA) or any other relevant councils/organizations
2. Details of similar nature of projects/work (equal or greater amount) executed indicating project cost, scope of work, inception date and completion date with verified/attested documents from clients. As per Appendix Bidding documents.
3. Details of construction equipment, tools, plants and machinery available with the firm/contractor with verified ownership documents and indicate yearly increase. As per Appendix Bidding documents.
4. To substantiate the financial soundness of the firm, Bank certificate and Bank statement clearly indicating credit worth of the firm/contractor and copy of up-to date balance sheet may be furnished.
5. Undertaking on judicial stamp paper that the firm has never been black listed by any of the Govt, or Semi Govt organization.
6. Incomplete documents/conditional/telegraphic applications in view of mandatory required documents shall not be entertained, be rejected and will not be considered for works. Any concealment about the information/details mentioned in the applications will result in disqualification of the Firm /Contractor.
7. In case of bid/rate quoted by the bidder more than 10% below on engineer estimate, the additional bid security shall be sought from the successful bidder as per KPPRA letter No. KPPRA/M&E/Estt:/1-17/2019-20.
8. No premium will be given on Non-Scheduled items (NSI).

The University reserves the right to accept or reject any or all bids. Errors and omissions, if any, shall be subject to rectification by the University,

In case of any query bidder may contact the undersigned.

Additional Director Works

The University of Haripur, Hattar Road Haripur

0995-612265

Email: engr.ihsanshah@gmail.com
zaheer.hasrat@uoh.edu.pk

GENERAL AND SPECIFIC CONDITION FOR TENDER

1. General

- All Quotations should reach the undersigned within due date as specified in the advertisement through registered post.
- The submission of quotations by hand is not acceptable. Bidders are bound to submit complete form issued by The University of Haripur with stamp and signature on each page and quotes rates of items in column mentioned (it may be for one item or all items) along with bid.
- Tenders must be enclosed in a properly sealed envelope. Any cutting/ correction in bid will make quotation invalid.
- Tenders' forms shall be filled in ink or typed. No tender filled in pencil shall be considered.
- The tenderer shall sign and stamp the tender form at each page. (Both side of page)
- Rates shall be written both in words and figures. There should not be errors and / or overwriting. Corrections if any should be made clearly and initiated with dates.
- In case of quoting alternate prices, separate tender shall be purchased.
- The bidder shall mention validity of offer, terms of payment, guarantee/warranty period and schedule of delivery.
- Supply order/ contract will be issued subject to the availability of funds as well as subject to Transfer from Funding agency.
- The contractor shall notify forth in written form to The University of Haripur with any change in the constitution of the firm, etc. and such change shall not relieve any former member of the firm, etc., from any liability under the contract.
- The contractor, in respect of the contract, shall accept no new partner/ partners in the firm unless he / they agree to abide by all its terms, conditions and deposits with the University of Haripur a written agreement to this affect. The contractor's receipt for acknowledgement or that of any partners subsequently accepted as above shall bind all of them.
- The contractor shall not assign or sub-let his contract or any substantial part thereof to any other agency.
- The University of Haripur reserves the right to accept any tender not necessarily the lowest, reject any tender without assigning any reasons and accept tender for all or anyone or more of the articles for which tenderer has been given or distribute items of stores to more than one firm/ supplier.
- The evaluation will be based on the comparison of rates being offered in PKR against given specifications.

2. BID price

- The Bidder shall indicate in his offer, the unit price and total Bid prices in Pak Rupees.
- Taxes levied by the government, if any, shall be paid by the bidder and must be included in the quoted prices.

- In case of items supplied from local stock, sales Tax and Income Tax will be deducted from the supplier's bill as per government rules. GST will be refunded subject to the provision of Sale Tax invoice.

3. BID validity

- The Bid will remain valid and open for acceptance for a period of 90 days from the specified date of opening or closing of financial year on the case may be.

4. Earnest Money

- The Quotation must be accompanied with a call deposit of 2% of the local quoted prices with their offer in the form of demand draft/pay order in favor of "Additional Treasurer, University of Haripur", (refundable).
- The earnest money shall be denominated in Pakistani rupees and shall be in the form of demand draft, pay order or call deposit, issued by Pakistani bank or branch of a foreign bank, operating in Pakistan,
- The earnest money may be forfeited in the following cases:
- When tenderer withdraws or modifies the offer, after opening of tender but before acceptance of tender,
- When tenderer does not execute the agreement if any, prescribed within the specified time.

5. Submission of Bids

Sealing and Marking of Bids

Each bidder shall submit his bid as under:

(a) Bids shall be separately sealed and put in separate envelopes and marked as such.
(b) The envelopes containing the ORIGINAL will be put in one sealed envelope and addressed / identified as given in Sub- Clause 5.1 hereof.

5.1 The inner and outer envelopes shall:

(a) be addressed to the Procuring Entity at the address provided in the Bidding data;
(b) bear the name and identification number of the contract as defined in the Bidding Data; and
(c) provide a warning not to open before the time and date for bid opening, as specified in the Bidding Data.

5.2 In addition to the identification required in Sub- Clause 5.1 hereof, the inner envelope shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared "late".

5.3 If the outer envelope is not sealed and marked as above, the Procuring Entity will assume no responsibility for the misplacement or premature opening of the Bid.

6. Dead Line for submission of Bids

All Bids must reach on or before the prescribed date line during the office hours.

7. Late BIDS: Late bids will not be entertained and returned unopened to the Bidder.

8. Canvassing: Counseling or canvassing staff or elected representatives by any Tenderer will become liable to disqualification.

9. Mode of Payment

Payment shall be made in the form of cheque following inspection of the work done in accordance with the stated specifications.

10. Advance Payment

No advance payment will be made. Payments will be made subject to the clearance of account and audit cells.

11. Conforming Tender

A conforming tender is defined as follows:

- It is submitted on time.
- It is lodged at the nominated place.
- All required forms are completed.
- Documents are properly signed.
- It complies with the tender conditions.
- There are no commercial and contractual qualifications to the tender.
- A non-conforming tender is one, which does not satisfy the above requirements and it may be rejected.

12. Disqualification of Tender

The tenderer shall observe all relevant statutory and legal requirements when complete the tender. Any Tender engaged in collusion with other tenderers shall be disqualified from tendering.

13. Forfeiture of Bid Security

The bid security may be forfeited if the bidder with draws the bid during the period of its validity or if the successful bidder fails to accept the purchase order / sign the contract or fails to remit performance guarantee within the respective due date or if the bidder has submitted the forged documents.

14. Delay in Assignment

In case of extension in the delivery period, the recovery shall be made on the basis of following percentages of value of goods stores / work completion which the tenderer has failed to supply / complete the work.

14.1. Conditions with Percentage

a. Delay up to one fourth period of the prescribed delivery period. **2.5 %**

b. Delay exceeding one fourth but not exceeding half of the prescribed period. **5.0 %**

c. Delay exceeding half but not exceeding three fourth of the prescribed period. **7.5 %**

d. Delay exceeding three fourth of the prescribed period. **10.0 %**

15. The security money shall be refunded immediately after the completion and inspection of assignment by the Works Committee.

Name of Work →	PROVIDING AND FIXING OF TUFF TILES AT THE UNIVERSITY OF HARIPUR
BILL OF QUANTITY	

Tender Cost: Rs.	7.240 Million
Earnest Money of E/Cost:	2%
Completion Period:	1.5 Month After issuing work order

NAME OF PROJECT: PROVIDING AND FIXING OF TUFF TILES AT THE UNIVERSITY OF HARIPUR				
GENERAL ABSTRACT OF BID COST				
S.No	Descriptions	BOQ Cost Rs.	Contractor % Above / Below / At-Par	Contractor Bid Cost Rs.
1	Schedule Item (MRS-2020)	7,12,0950.98		
S.No	Descriptions	BOQ Cost Rs.	Contractor % Below /At-Par	Contractor Bid Cost Rs.
2	Non-Schedule Item	120,000		
GRAND TOTAL COST		7,240,950.98		

Total Bid Amount in Words:_____

Sign & Seal of the Bidder: _____

Project	Providing and Fixing of TUFF Tiles at University of Haripur					
BILL OF QUANTITIES (BOQ)						
Sr. No	**Item Code (MRS 2020)**	**Description**	**Qty**	**Unit**	**Unit Rate**	**Total Amount**
1	03-57.	Levelling, dressing and making lawns	4608.095	M^2		
2	06-05-i	Plain Cement Concrete including placing, compacting, finishing & curing (Ratio 1:4:8)	460.8095	M^3		
3	10-49-c	Providing and Fixing Precast Concrete 7000 psi TUFF Tiles 60mm thick over bed of 2" thick sand	4608.095	M^3		
4	16-73-a	Providing and fixing kerb stone (12"x18"x6") in cement sand mortar 1:3 in center media or roundabout as specified.	455	RM		
5	13-19	Paint on Concrete work (Kerb stone, Barrier)	137.7	M^2		
6	Non schedule	Providing and fixing of Arch Gate (4'x6') 16 SWG	3.00	No's		
Total Rs (With all Taxes) =						